The purpose of this ADDENDUM NO. 1 dated November 4, 2014, is to distribute information in response to questions received from proposers as well as other revisions to the solicitation documents. All other specifications, terms and conditions of this solicitation not expressly amended by the responses in this ADDENDUM remain as originally stated. Please include the attached Addendum Acknowledgement Form in your firm’s technical proposal.

1. RFP Revisions:

1.1 Section 00100, U. Minority Business Enterprise Notice, #12, page 00100/12: Delete A/E and replace with CMAR throughout this paragraph.

1.2 Section 00200, D. Available Record Documents: The documents that the University has available relative to this project can be accessed at: [https://umbc.box.com/AcademicSrvBldg-ILSB-Bldg](https://umbc.box.com/AcademicSrvBldg-ILSB-Bldg).

1.3 Section 00300, Article 2 – Technical Proposal Submittal, #B, 2.2, page 0300/3: Correct the construction schedule to read “twenty-four (24) months.”

1.4 Section 00300, Article 2 – Technical proposal, #C, 1.2, page 0300/5: The RFP includes the definition of the Senior Project Manager and Project Manager inclusive of the required time commitments as follows:

**CM Senior Project Manager (CM SR. PM):** Senior level project manager from the Construction Manager who is the head of the CM project team and plans and leads the project team to successfully provide the CMAR pre-construction services and achieve completion of the project on time and within budget. This person will also serve as an alternative resource to the project manager, when he/she is not available. The **Senior Project Manager must be full time on-site during the construction phase of the project.**

**CM Project Manager (CM PM):** Person from Construction Manager who will be involved on a continual basis from commencement of the contract until construction completion and provide the day-to-day management of the project. This person will be the primary point of contact for the University. The **Project Manager must be full time during the design phase and full time on-site during the construction phase of the project.**

Proposers may elect to reverse the roles of the CM Senior Project Manager and the CM Project Manager. If this is the case, the Proposer is to so note this in its technical proposal.
1.5 Section 00300, Article 2 – Technical proposal, #C, 2.3, page 0300/8: Delete item #2.3 and replace with the following (changes are highlighted in **bold/italics**):

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“2.3 Pre-Construction Services Documents: Provide examples of the following documents that your firm submitted in performing pre-construction services:

- 100% DD estimate;
- Design Review/Constructability Review Report;
- Value Engineering Report; and,
- Design-assist solicitation document

The first three (3) documents MUST be from one, single project. Higher consideration is given if these documents are from one of the projects submitted under firm experience (#3.1 below) which is the University’s preference. The fourth document, Design-assist (D-A) solicitation document, can be from any project and no higher consideration factors will apply since D-A is a recently included CMAR service.”
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1.6 Section 00400, Article 1, General Provisions, IV. Scope of Work, #1.8.1: The following is added under the Design-assist Subcontractor Pre-construction Services Allowance:

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“During the pre-construction phase, the CM will be responsible to oversee and manage the awarded D-A subcontractors with the associated CM costs included in the CM’s pre-construction fee (not the pre-construction FFE allowance).”
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1.7 Attachment C – General Conditions Items, Page 1 of 4: Under Temporary Facilities, add the following sentence after “provide field office trailer(s)”: “The CMAR is to provide two (2) offices in its field trailer for the AE and the University's Project Management staff.”

2. Pre-proposal Meeting: The power point presentation and sign-in sheet have been posted to UMBC’s ebid Board.

3. Acknowledgement of Addendum Form: The attached Acknowledgement of Receipt of Addendum form is to be completed/signed and included with the Technical Proposal.

END OF ADDENDUM #1 DATED 11/4/14

Attachment: Acknowledgement of Receipt of Addendum

This Addendum #1 on RFP #BC-20942-C and its attachment are posted on UMBC’s ebid Board at [http://procurement.umbc.edu/bid-board/](http://procurement.umbc.edu/bid-board/)
RFP NO.: BC-20942-C

RFP FOR: UMBC ILSB PROJECT - CMAR PROCUREMENT

TECHNICAL PROPOSAL DUE DATE: MONDAY, NOVEMBER 17, 2014 on or before 4:00 p.m.

NAME OF PROPOSER: ________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 11/04/14
Addendum No. _______ dated ________________
Addendum No. _______ dated ________________
Addendum No. _______ dated ________________
Addendum No. _______ dated ________________
Addendum No. _______ dated ________________

Signature ______________________
Printed Name_______________________
Title____________________________
Date____________________________