DATE: April 22, 2015

TO: All Prospective Bidders  Cc: Procurement File

FROM: Sharon Quinn

RE: UMBC Columbus Center Exhibit Hall Roof Consultant - RFP # BC-20964-Q
ADDENDUM # 2 – Responses to Questions

The following amends the above referenced RFP documents. Receipt of this addendum must be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" form and submitting it along with the Technical Proposal you return to the University.

The due date and time for the Technical Proposal to be submitted to the University remains as THURSDAY, APRIL 30, 2015 by 2:00 p.m. to the issuing office.

A. The following question were submitted to the University for a response:

1. QUESTION: Section 00100, M - Licenses and Qualifications asks “The Proposer shall provide proof of the Proposer’s license by including a copy of the license in its Technical Proposal.” Are you requiring a license to practice architecture and/or engineering in MD or are you requesting something else?

   ANSWER: Yes, we are requesting a copy of your License to practice Architecture and / or Engineering in the State of Maryland.
2. QUESTION: We understand that each Team Member firm will provide resumes, but does each firm also need to provide completed forms for Contractor Experience (with three projects each), Bid Proposal Affidavit, and Company Profile?

ANSWER: Yes, each member of the team who is filling one of the requested positions is to provide a resume. We are requesting the Experience Form, Bid/Proposal Affidavit and Company Profile Form from the Prime Consultant’s Firm, or the firm with whom the University will have the resulting Contract; and who will be held responsible for the performance of the Contract.

3. QUESTION: Do you anticipate similar programming in the Columbus Center as is there now? Or are you considering that the space may be better suited to another use all together?

ANSWER: Per the RFP document we are looking to make the space more usable by the University occupants. The building currently has laboratories, laboratory support areas, offices, conference rooms, an auditorium and incubator space. The occupants engage in basic and applied marine and environmental research, training and technology transfer, along with education and outreach programs. The Columbus Center is generally interested in keeping with the current uses (not adding a restaurant), but is open to your new and fresh ideas, configurations and creativity.

4. QUESTION: Referencing page 21 Section 2.4, should the three examples represented on the Contractor Experience Form be from the Prime? If two architectural firms are submitting as a collaboration or an architect and a roof consultant are submitting together, should the three projects represent a combination of the two firms or should each firm submit three projects each?

ANSWER: Depending on how you structure your team, the Experience Form should come for the firm with whom the University will have the resulting Contract; and who will be held responsible for the performance of the Contract.

If you are a joint venture firm, the Proposer must provide all identification information for all parties and all requirements for all parties (i.e., licenses, insurance, etc.) as requested. As part of the initial technical proposal submission, the proposer must identify the percentage partnership for each
joint venture party, the responsibilities of each joint venture party with respect to the scope of services/work inclusive of the requirements for each entity based on such services as described in this RFP document.

NOTE  All joint venture parties will be held responsible for the contract obligations jointly and severally.

5. QUESTION: Can you elaborate on the spaces that the University would like to see as a result of the reconfiguration of the floor area in the Exhibit Hall?

ANSWER: Please see the response to # 3 above.

Enclosure:Acknow ledge ment of Receipt of Addenda Form

END OF ADDENDUM #2, DATED 04/22/15
This addendum was posted on eMaryland, and UMBC’s eBid Board
(Original with enclosures were not mailed)
BID NO.: BC-20964-Q

BID DUE DATE: THURSDAY, APRIL 30, 2015 AT 2:00 P.M.

BID FOR: UMBC COLUMBUS CENTER EXHIBIT HALL ROOF CONSULTANT

NAME OF BIDDER: ________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 04/17/15

Addendum No. 2 dated 04/22/15

Addendum No. ______ dated _________

Addendum No. ______ dated _________

Addendum No. ______ dated _________

As stated in this Addendum, this form is to be returned with your Bid Price Sheet.

______________________________
Signature

______________________________
Printed Name

______________________________
Title

______________________________
Date

END OF FORM