DATE: April 13, 2018

TO: All Potential Proposers

FROM: Elizabeth Moss
Executive Director, Procurement & Strategic Sourcing

RE: AE Solicitation for the UMBC Retriever Activities Center (RAC) Renewal Project
#BC-21094-C
Addendum #4 dated April 13, 2018

The purpose of this ADDENDUM NO. 4 dated April 13, 2018, is to distribute information in response to questions received from proposers. All other specifications, terms and conditions of this solicitation not expressly amended in this ADDENDUM remain as originally stated. The completed attached Addendum Acknowledgement Form is to be included in the Initial Technical Proposal submittal.

1. **Proposer Questions:**

1.1 **Question:** If the proposed design team is an association between two firms (design architect and associate architect), will the University allow the associate architect to be the architect-of-record if the design architect is the prime A/E?

**UMBC Response:** The University will be contracting with the prime AE; therefore, the prime AE must be the architect-of-record.

1.2 **Question:** On page 4-1, Item A.b., the A/E Programmer description indicates that the A/E Programmer can be separate from the Prime A/E. On page 6-6, Item 3. Requests that the Prime A/E must submit two programming projects. Can you please clarify the University’s desire and rationale for this requirement?

**UMBC Response:** For clarification purposes, the first paragraph in Section #6.L.3, page 6-6 is deleted and replaced with the following:

*Two Programming Projects for A/E Programmer: Submit two projects on which the A/E Programmer provided programming services inclusive of program verification and the provision of a final project program for the owner.*

The intent of the University is for the A/E Programmer to submit two (2) projects for review. The A/E Programmer may be the Prime, an associated firm, or a subconsultant.

Attachment: Acknowledgement of Receipt of Addendum
RFP NO.: #BC-21094-C

RFP FOR: AE Services for the UMBC RAC Renewal Project

INITIAL TECHNICAL PROPOSAL DUE DATE: April 19, 2018 on or before 12:00 pm

NAME OF PROPOSER: ________________________________

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 3/23/18
Addendum No. 2 dated 4/4/18
Addendum No. 3 dated 4/10/18
Addendum No. 4 dated 4/13/18

Signature ________________________
Printed Name ______________________
Title____________________________
Date_____________________

RAC Renewal Project - RFP No. BC-21094-C