

The purpose of this ADDENDUM NO. 1 dated January 7, 2021, is to distribute information in response to questions received from proposers as well as information provided during the pre-proposal meeting. ***All other specifications, terms and conditions of this solicitation not expressly amended by the responses in this ADDENDUM remain as originally stated. Please include the attached Addendum Acknowledgement Form in your firm's technical proposal.***

1. **Pre-proposal Meeting:**

1.1 PPT/Sign-in Sheet: The (a) power point presentation and (b) sign-in sheet have been provided as attachments to this addendum.

1.2 Question: What is the curing method used on the CIPP lining? Is it heat or UV light cure?

UMBC Response: The Specification is written to include both heat and UV cured material options.

1.3 Question: What is the operating pressure of the domestic water system?

UMBC Response: The existing pressure fluctuates throughout the campus. The design pressure for the new liner system is 130 psi.

1.4 Question: What is the piping material for the domestic water system?

UMBC Response: From records, the majority of the water main system is comprised of ductile iron pipe with a few sections that are cast iron pipe.

2. **Acknowledgement of Addendum Form**: The attached Acknowledgement of Receipt of Addendum form is to be completed/signed and included with the Technical Proposal.

END OF ADDENDUM #1 DATED 1/7/21

Attachments:

- Acknowledgement of Receipt of Addendum
- Pre-proposal Meeting PowerPoint
- Pre-proposal Meeting Sign-in Sheet

This Addendum #1 on RFP #BC-21210-C and its attachments are posted on UMBC's ebid Board at <http://procurement.umbc.edu/bid-board/>

RFP NO.: BC-21210-C

RFP FOR: UMBC UTILITIES UPGRADES PHASE II

TECHNICAL PROPOSAL DUE DATE: Friday, January 29, 2021 on or before 4:00 pm.

NAME OF PROPOSER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated January 7, 2021

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Signature _____

Printed Name _____

Title _____

Date _____

Pre-Proposal WebEx Attendees

UMBC: Elizabeth Moss: emoss@umbc.edu, Tom Argasinski – UMBC Facilities, Craig Goodwin – UMBC Facilities, Larry Hennessey – UMBC Facilities

UMB: Mike Dougherty – UMB Facilities

RMF – John Williamson

1. Joe Corson, CIANBRO, jcorson@cianbro.com
2. Lewis Kimball, Kimball Construction, lkimball@kimballcc.com
3. Mark Lucas, Michels Pipe Services, mlucas@michels.us
4. Lee Adolph, Kiewit, Lee.Adolph@kiewit.com
5. Alex Fraser, Kiewit, Alexander.Fraser@kiewit.com
6. Stephen Chesko, Whiting-Turner, Stephen.chesko@whiting-turner.com
7. Mike Thompson, Meadville Land Service, miket@meadvillelandservice.com
8. Chuck KonKolics, Whiting-Turner, Charles.konkolics@whiting-turner.com
9. Terrell Maroney, J. Fletcher Creamer & Son, Terrell.Maroney@jfcson.us
10. Bill Stinson, PipeWay Energy Construction, bstinson@pipewayenergy.com
11. Ralph Ifeagwu, CBY Enterprises Inc, ifeagwu.r@gmail.com
12. Tara Sacks, Glenelg Construction, tara.glenelg@gmail.com



UMBC UTILITIES UPGRADES PHASE II PROJECT

PRIME CONTRACTOR
SOLICITATION – RFP-#BC-21210-C
PRE-PROPOSAL MEETING

January 5, 2021



Solicitation #RFP-21210-C

SOLICITATION SCHEDULE



EVENT/ACTIVITY	DAY/DATE	COMMENTS
Deadlines for Questions	Wednesday, 1/13/21	Sent to emoss@umbc.edu
Technical Proposal	Friday, 1/29/21, on or before 4:00 p.m.	Submitted to the Issuing Office to the UMBC Box address: Technic.lyiifhu3ccaw2q9s@u.box.com
Discussion/Interview Session <i>with shortlisted firms only</i>	Monday, 2/22/21, 1-5 pm; and Tuesday, 2/23/21, 9 am – 1 pm.	Proposers are advised to set these dates aside to avoid any conflicts.
Base Price Proposal <i>(anticipated date/time)</i>	Friday, 3/26/21, on or before 4:00 p.m.	Submitted to the Issuing Office to the UMBC Box address: Price_P.053lnr535uhrqkzt@u.box.com
<i>Alternates Price Proposal (anticipated date/time)</i>	Tuesday, 3/30/21, on or before 4:00 pm	Submitted to the Issuing Office to the UMBC Box address for the Base Price Proposal.
Contract Award	June 2021	Notice to Proceed to be issued on or about Tuesday, June 1, 2021.

Site Visits

In-Person Site visits for Proposing firms will be scheduled at the time the 100% construction documents are issued via addendum.

Dates for site visits and process to schedule time slots will be provided in the addendum.

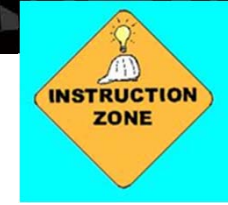
Time slot for the visit will be provided based on availability with consideration for the applicable in person restriction in place at that time due to COVID-19

Individuals need to comply with campus PPE requirements.

Solicitation RFP #BC-21210-C

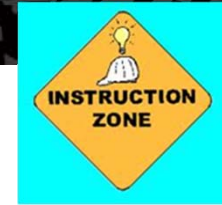
REVIEW OF RFP





Instructions to Proposers

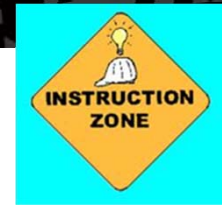
- Issuing Office is UMBC's Department of Procurement & Strategic Sourcing and is the sole point of contact.
- All questions are to be directed to Elizabeth Moss at emoss@umbc.edu.
- Responses to questions will be provided via addendum and posted on UMBC ebid board: <https://procurement.umbc.edu/bid-board/>.



Instructions to Proposers

- Late proposals (technical or price) cannot be accepted.
- Proposals must be delivered to UMBC's Procurement Office via Box. Proposers should receive an automatically generated verification from Box when the file has successfully uploaded.

Note: If a proposer does not receive this verification, contact the Issuing Office immediately.



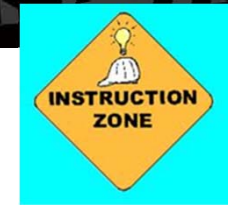
Instructions to Proposers

- The Price Proposal shall be irrevocable for one hundred twenty (120) calendar days from the price proposal due date.
- A five percent (5%) proposal bond shall be included with the Price Proposal Submission. The awarded firm must furnish Performance and Payment bonds, each in the amount of 100% of the contract amount for construction work.

Instructions to Proposers



- MBE participation level is 15%.
- Only MDOT MBE certification is accepted.
- By submitting a proposal, proposing firms are committing to the 15% MBE participation level.
- MBE Attachment 1-1A, Part 2 Affidavit and Part 4 Signature MUST be submitted with the Technical Proposal. MBE -1A, Part 3 MBE Participation Schedule must be submitted with the Proposals.
- If these forms are not included, the proposing firm will be deemed “non-responsive and not susceptible for the award” – this is not curable.



Instructions to Proposers

- Confidential/Proprietary Information – Proposers are to identify those portions of their proposal which they deem confidential, proprietary, or trade secrets.
- It is not sufficient to preface the entire proposal with a proprietary statement.

Information Available to Proposers



- Solicitation document #BC-21210-C, any addenda and responses to questions; and
- Contract documents to include:
 - 19-113 Site Improvements – Phase 2 – 50% Drawings
 - 19-113 Site Improvements – Phase 2 – 50% Specifications

Solicitation documents are available on the UMBC ebid Board. Contract documents are available in the box folder provided in the solicitation.

Proposals, Evaluation, and Forms

- **Technical Proposals:** Submitted to UMBC's Department of Procurement & Strategic Sourcing via Box site.
 - One set in Microsoft Word format
 - One set in PDF format
- Note: Only Technical Proposals are requested at this time.

Proposals, Evaluation and Forms

- **Initial Technical Evaluation** will be conducted on the submitted technical proposals resulting in a short list.
- **Interview Sessions** will be conducted with those proposers who are short listed as a result of the initial technical evaluation.
- **Second Phase Evaluation** will be conducted after Interview sessions resulting in a second short list.
- **Price Proposals** will be requested from proposing firms who remain short listed after the second phase evaluation (second short list).

Solicitation #BC-21210-C

TECHNICAL PROPOSAL SUBMITTAL



Technical Proposal Submittal – Key Personnel



Organizational Chart of the Proposed Team

- Proposing Firm Name and Team Organizational and Reporting Structure;
- Show the relationship between: Project Executive, Project Manager, Project Superintendent, Foreman, Project Engineers, and Subcontractors (named by discipline); and,
- Include Individual's name and project role.

Basis for Selection Form – Completed Form for Project Executive, Project Manager, and Project Superintendent

Technical Proposal Submittal - Key Personnel



Key Personnel: Provide completed Key Personnel Forms for the following positions:

- Project Executive
- Project Manager
- Project Superintendent

By submitting these names, the proposer is committing these people to this project if the awarded Prime Contractor firm.

Technical Proposal Submittal – Key Personnel



Key Personnel References:

- Include 3 references for each of the key personnel.
- References are to be from different projects; a minimum of one reference per person must be from outside of UMBC.

Note: All references will be held in the strictest of confidence and the University reserves the right to verify all information and check any other sources available.

Technical Proposal Submittal – Firm Experience/References



Firm Relevant Experience:

- Complete the General Contractor Experience form for each of four (4) projects that meet the specific criteria in the solicitation documents.
- Firm experience is to demonstrate the Proposer's experience as a prime contractor on multi-discipline projects of similar scope, complexity, and cost.
- All projects must be constructed in the last 10 years or substantially complete by 3/1/21 (available for its intended purpose)
- All projects must have been done by the Proposing firm as the prime contractor.



Technical Proposal Submittal – Firm References

- Provide a reference with each project on the firm experience form.
- Reference contact must be from the project owner's organization.
- The University reserves the right to check any other sources available.
- Provide two additional project references with a list of applicable projects and brief descriptions.
- Additional references will only be used if UMBC unable to contact one or more the 4 references from the submitted projects.

Technical Proposal Submittal – References Notes



- All reference checking will be conducted as part of the second phase technical evaluation.
- However, all proposers must furnish this information in their technical proposals.
- Ensure that the reference can speak to the firm or key person's performance.
- All references will be held in the strictest of confidence.



Technical Proposal Submittal – Project Approach and Project Challenge

- **Project Approach:**
 - Provide a proposed approach to performing the work (see details in RFP)
 - Address aspects such as site constraints, safety, quality control/quality assurance, and sequencing of work while avoiding extended outages
 - Include a site/staging plan
- **Project Challenge:** Select one aspect of the University project which your Team finds to be the most challenging and provide information as requested in RFP.

Technical Proposal Submittal – Profile of Proposer



Firm Background:

- Provide a brief but ***informative history*** of your firm. See RFP document for specific information to be included.
- Provide financial information – D&B report with rating or most recent financial statement (higher consideration). Highest consideration if *audited* financial statements are submitted.
- Provide firm's bonding capacity via written confirmation from firm's bonding agent or bonding company (higher consideration).



Technical Proposal Submittal – Profile of Proposer

Experience Modifier Ratio (EMR):

- Provide your firm’s EMR. For the last three (3) years (2017, 2018, and 2019).

Current Workload:

- Provide a completed “Current Workload” form to include current projects on which firm is committed, dollar volume, time frame for each, and the Project Manager and Superintendent.
- Describe firm’s ability to accomplish the proposed services on this project within specified time frames



Technical Proposal Submittal

Other Documents to be included:

- Contractor's License (photocopy);
- Bid/Proposal Affidavit (completed and signed);
- MBE Attachment D-1A-Part 2 and 4*; and,
- Acknowledgement of Receipt of Addendum.

***Note**: MBE Attachment D-1A-Part 2 and 4 Forms **MUST** be included; this is NOT curable.

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INTERVIEW SESSION





Interview Session-Purpose

- Allow the University to meet the Prime's key personnel.
- Allow the Proposer to present and discuss their project approach and project challenge.
- Discuss other elements/categories of the Technical Proposal.
- Provide opportunity to discuss/clarify the scope of services.



Interview Session

- Key personnel **required** to attend:
 1. Project Executive
 2. Project Manager
 3. Project Superintendent

Other personnel are at the discretion of the Prime firm but must be participants in the session

- Sessions will be 1-hour in duration and UMBC will confirm specifics of these sessions in writing.
- Forum will be informal via WebEx. The University is not interested in a marketing presentation.
- Requesting round table discussions with short listed firms.



Price Proposal Submittal

- Since there are add alternates on this Project, there will be two Price Proposal forms and separate due dates/times.
- The forms will consist of (1) Base Price Proposal form and (2) Add Alternates Price Proposal form
- Price Proposals shall be submitted to the Box address.
- The Price Proposal forms shall be filled out completely inclusive of the attachments.
- Changes, alterations, and additions to the Price Proposal forms are NOT allowed.

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EVALUATION PROCESS





Evaluation Process

- Conducted by a University Evaluation Committee.
- Initial technical evaluation will be based on the technical proposals.
- Based on the results of this initial evaluation, the University will develop a short list of proposers.
- All proposers will be advised of the outcome of this initial evaluation.



Evaluation Process

- Short listed proposers will be asked to attend the Interview Sessions.
- Following these sessions, a Second Phase Technical Evaluation will be conducted.
- All information provided by the Proposer in the technical proposal and at the Interview session will be evaluated.
- A second short list of proposers will result from this Second Phase evaluation.



Evaluation Process

- Further information may be requested by UMBC during the technical evaluation process.
- UMBC may elect to conduct a Best & Final Technical phase.
- Proposers who remain short listed after the Second Phase Technical Evaluation will be asked to submit a Price Proposal on the due date/time in the solicitation schedule.



Evaluation Process

- Price proposals will not be opened publicly.
- Price proposals will be evaluated based on the sum total price inclusive of any unit pricing and any alternates accepted by the University.
- Resulting contract will be a lump sum agreement
- UMBC may elect to request a Best & Final Price Proposal.



Evaluation Process

- The final proposal rating will be based on the combined evaluation of the Technical Proposal, Interview Session, and the Price Proposal.
- Technical merit will have a much greater weight than cost.
- The University will choose from among the highest rated proposals that proposal that will best serve its interest in accordance with USM procurement policies.

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CONTRACT AWARD





Contract Award

- The recommendation for award will be submitted for the Board of Public Works in May.
- The successful Prime Contracting firm will be required to sign the University's contract prior to the meeting.
- The selected Prime Contractor is required to submit documentation to confirm that the requirements for the mechanical, electrical, site/landscape, and structural subcontractors, as outlined in the RFP, are met prior to the University executing the contract.
- The University anticipates executing the contract in May 2021.

Procurement Overview





Solicitation – RFP #BC-21210-C

PROJECT OVERVIEW

PROJECT BACKGROUND

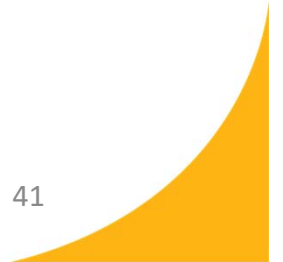
- UMBC has undertaken a two-phase campus-wide utility upgrade and site improvement project to more efficiently produce and distribute energy
- This solicitation is for Phase II of the Project, which primarily encompasses the following:
 - Partial refurbishment of domestic water system;
 - Structural repairs to the underground utility tunnel;
 - Mechanical repairs/work in the underground utility tunnel;
 - Replacement and addition of pedestrian and vehicular/roadway lighting; and
 - Storm water management improvements including ecological restoration of riparian corridor, landscape conversion, and accessible pedestrian pathways including a pedestrian bridge with associated lighting to athletic stadium complex

Utilities Upgrades Phase I Project Scope

RMF to discuss project scope in greater detail

PROJECT OVERVIEW

QUESTIONS



UMBC UTILITIES UPGRADES PHASE I PROJECT

SOLICITATION – RFP #BC-21210-C

PRE-PROPOSAL MEETING

5 JANUARY 21