

The purpose of this ADDENDUM NO. 2 dated February 19, 2021, is to distribute information in response to questions received from proposers. ***All other specifications, terms and conditions of this solicitation not expressly amended by the responses in this ADDENDUM remain as originally stated. Please include the attached Addendum Acknowledgement Form in your firm's technical proposal.***

1. **Questions from Proposers:**

- 1.1 Question: Section 1.18. Can you specify the types and limits on size of plant material included in removal and replacement that should be included in the contract? Will these operations be performed outside the regular contract on a work-order basis?

UMBC Response: The dead plant material will be removed on a work order (T&M) basis outside of the base maintenance work at the Manager's discretion.

- 1.2 Question: Seasonal color plants are mentioned in Section 1.18. It does not appear that the color beds are currently planted. Are seasonal color rotations to be included in the contract or provided on a work-order basis? If so, are there numbers of rotations, approximate quantities and types of plants per rotation and planting locations that should be incorporated?

UMBC Response: Seasonal color will be provided on an as needed basis beyond the base maintenance work and as requested by the Manager on a work order (T&M).

- 1.3 Question: Section 1.10: Mulching of leaves with mulching deck mowers is normally performed during later mowing visits and leaf removals. This process is beneficial as it returns nutrients to the soil without harming stands of turf. While excess leaves will be removed, but is the leaf mulching process acceptable to the University?

UMBC Response: Yes, leaf mulching is an acceptable means of accomplishing the work described in Section 1.10. Heavy/excessive leaves shall be removed. The goal is to present a clean neat appearance.

- 1.4 Question: Are there areas on campus where leaf debris can be disposed of and allowed to naturally decompose?

UMBC Response: Yes, there are wooded areas where leaves may be spread to decompose. These areas will be coordinated with the Manager in advance.

- 1.5 Question: Was mulch performed in the previous year? Or perhaps not performed because of the pandemic? There appear to be tree rings and beds that are not mulched, especially on the exterior of Hilltop Circle. Are these to be mulched and weeded normally?

UMBC Response: As noted in Section 1.11, "all beds and tree rings shall receive complete mulching". Mulching was performed in 2020. Trees on the exterior of Hilltop Circle but not integral with the "forested" areas are to be mulched. The spring mulching for 2021 will be performed by the current contractor prior to the start of the new contract. The University anticipates that the selected Contractor will perform the first mulch activity under this contract in August 2021. The Manager may request additional mulching at the Manager's discretion between now and August on a work order (T & M) basis.

- 1.6 Question: Can you confirm that “woods’ edge trimming” refers to new growth only? Would any aggressive thinning or cutting back of a wood line be considered a work-order project?

UMBC Response: Wood line edge trimming refers to new growth only. Aggressive cut back and thinning would be performed by work order (T&M).

- 1.7 Question: Does the “land cover-polygon selection” in the map key cover areas that are outside of the service area? For example: the practice fields and the turf areas around them? Are these areas the responsibility of the Athletic Department?

UMBC Response: The fields and the surrounding areas inside the athletic complex are the responsibility of the Athletic Department and outside the scope of this contract.

- 1.8 Question: Snow services are described as “on-call”. Will there be events, such as minor icing, re-treatment, and ice watch that will be performed in-house? Or shall contractor expect respond to all winter events?

UMBC Response: The selected Contractor shall respond to all snow/ice events at the Manager’s request in accordance with Section 1.24. These will be coordinated prior to each event. If the University decides to proceed with snow removal per event on a lump sum basis, the lump sum amount shall cover all work needed to meet the requirements of Section 1.24 from the time precipitation starts to the time precipitation ends, as well as the clearance of all roadways and walkways following the single event. In house staff will perform minor icing retreatment in the days following the end of the event. Call backs of the Contractor for icing treatments will be T&M.

- 1.9 Question: Areas for snow piling/hauling are to be determined by manager. Is there a copy of the current snow and ice plan or parking map for our review?

UMBC Response: A map indicating snow priorities is attached to this addendum. All walkways, stairwells, interior roadways, and parking lots are to be maintained clear per Section 1.24. This section states, “The Contractor shall be directed to haul and dispose of snow on campus by the Manager. Hauling shall occur only when it is determined necessary by the Manager.” The need to haul is rare but may be necessary in heavy snow falls in congested areas where there is nowhere to place the snow. Hauling will be to a location on campus as close as possible. If the University decides to proceed with snow removal per event on a lump sum basis, the lump sum should include the cost for hauling as noted above. The University anticipates hauling would be needed on a very limited basis for storms 12” or less. All storms in excess of 12” are to be done on a T & M basis.

2. **Acknowledgement of Addendum Form:** The attached Acknowledgement of Receipt of Addendum form is to be completed/signed and included with the Technical Proposal.

END OF ADDENDUM #2 DATED 2/19/21

This Addendum #2 on RFP #BC-21217-M and its attachments are posted on UMBC’s ebid Board at <http://procurement.umbc.edu/bid-board/>

Attachment: Snow Removal Priorities Map

**RFP NO.:** BC-21217-M

**RFP FOR:** UMBC Landscape Services

**TECHNICAL PROPOSAL DUE DATE:** Thursday, February 25, 2021 on or before 11:59 pm.

**NAME OF PROPOSER:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA**

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1                      dated February 12, 2021

Addendum No. 2                      dated February 19, 2021

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



UMBC

AN HONORS UNIVERSITY IN MARYLAND

# SNOW REMOVAL PRIORITIES WINTER 2018-19



24 HR. ACCESSIBLE BUILDING

EMERGENCY AND LIFE SAFETY ACCESS

ACCESS FOR ESSENTIAL SERVICES

PARKING AND WALKWAY ACCESS

ICE/SNOW  
REMOVAL  
HOT SPOTS

bwtech

@UMBC

RESEARCH & TECHNOLOGY PARK SOUTH

TO ROLLING ROAD  
AND MAIN CAMPUS

95

195

SOUTH ROLLING ROAD

SATELLITE LOT 1

SATELLITE LOT 2

UMBC TRAINING CENTERS

CLEAN ENERGY TECHNOLOGY INCUBATOR

TECHNOLOGY CENTER

SNOW REMOVAL  
AT THE  
RESEARCH PARK  
AND  
SOUTH CAMPUS  
UNDER  
(BWTECH)  
MANAGEMENT

SNOW REMOVAL  
WALKER APARTMENTS  
MANAGEMENT

ACTIVE  
CONSTRUCTION  
AREA