

August 14, 2024

TO: Prospective Proposers

FROM: Rob Johnson, Procurement and Strategic Sourcing

RE: UMBC Air Filter Maintenance Services
BC-21387-J
Addendum #1 dated 8/14/2024

The following responses to questions received from potential proposers for the above referenced solicitation and is issued as Addendum #1 dated 8/14/2024. This addendum will also be posted on UMBC's eBid Board at <https://procurement.umbc.edu/bid-board/>

The **due date and time for technical proposals remains Monday, August 19, 2024.** Technical Proposals are to be submitted to the Box link provided in the Solicitation, but may also be hand-delivered to the Procurement office (Administration Building, 7th floor) or in an emergency, emailed to rjohns12@umbc.edu. Receipt of this addendum is to be acknowledged by completing the enclosed "Acknowledgement of Receipt of Addenda" form and including it within your technical proposal.

1. In reference to IFB# BC-21387-J, you are requesting pricing for 5 years. However, year 1 all Pre Filters & Rigid Mini Pleat will be serviced.

In year 2 thru 5, Pre filters will be serviced 2 times per year, but the Rigid Mini pleat will be serviced based off pressure drop. So my question is how can we supply pricing for years 2 thru 5 when we don't know what Rigid Mini Pleats will need replacing.

UMBC Response:

1. In year one all old bag filters and existing box filters will be changed to ridged mini-pleat filters
2. Unless otherwise specified, the existing bag and box filters were serviced every year. It is our understanding that the ridged mini-pleats life cycle is significantly better than the old style filters. It is our expectation that bidders will have a full understanding of their products performance and will be able to accurately assess how frequently the product will require replacing to maintain the designated pressure drop.

END OF ADDENDUM #1

Enclosed: Addenda Acknowledgment Form

IFB NO.: BC – 21387-J

IFB FOR: UMBC Air Filter Maintenance Services

PROPOSAL DUE DATE/TIME: Monday, August 19, 2024 by or before 11:59pm.

NAME OF PROPOSER: _____

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned, hereby acknowledges the receipt of the following addenda:

Addendum No. 1 dated 8/14/2024

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Signature _____

Printed Name _____

Title _____

Date _____